

# MINUTES

## General Authority

### Board of Directors Meeting

### Tuesday, September 12, 2023

#### **Members Present:**

Jerry Andree, Vice Chairperson  
Anthony Bertolino, Asst. Sec./Treas.  
Bert Bertoncello, Treasurer  
Daniel Santoro, Secretary  
John Skorupan, Chairperson

#### **Staff Present:**

Lori Coon  
Michael Malak  
Lucas Martsolf  
Tim Schutzman  
Mary Soroka

#### **Call to Order**

##### **1. Pledge of Allegiance**

Chairman Skorupan called the meeting to order at 4:01 p.m. in Conference Room 2403 in the Cranberry Township Municipal Center, 2525 Rochester Road, Cranberry Township, PA. Chairman Skorupan led the salute to the flag.

##### **2. Roll Call**

All Board members were present for the meeting.

##### **3. Public Comment**

There was no public comment for this meeting.

#### **Old Business**

There was no old business for this meeting.

## **New Business**

### **4. 2024 Budget Proposal**

Staff presented the 2024 proposed budget.

Lucas Martsoff presented and explained the proposed 2024 budget.

Jerry Andree asked if the budget reflects the grants.

Dan Santoro explained the proposed budget reflects the net cost minus the grants. Mr. Santoro also explained additional grants are being pursued.

### **5. Designation of Depository - Univest Bank**

Motion to approve the use of Univest Bank and Trust Co. as a General Authority depository.

Anthony Bertolino asked if Univest Bank was used for Cranberry Township banking.

Dan Santoro explained Univest Bank is new to the region and not used by the Township. Mr. Santoro explained Univest Bank has a more liquid investment account with the ability to earn interest.

## **VOTING**

Motion by: John Skorupan

Second by: Anthony Bertolino

Member	YES	NO	ABSTAIN
John Skorupan	X		
Jerry Andree	X		
Bert Bertoncello	X		
Daniel Santoro	X		
Anthony Bertolino	X		

Motion Carried

## **Approval of Minutes**

### **6. Meeting Minutes - April 11, 2023**

Motion to approve the April 11, 2023 meeting minutes.

## **VOTING**

Motion by: John Skorupan

Second by: Jerry Andree

Member	YES	NO	ABSTAIN
John Skorupan	X		
Jerry Andree	X		
Bert Bertoncello			X
Daniel Santoro	X		
Anthony Bertolino	X		

Motion Carried

## **Payment of Invoices**

### **7. Expenditure Reimbursement Request**

Motion to approve the reimbursement to the Township for expenditures through July 31, 2023.

There was a discussion about providing a breakdown of the expenses for the next meeting.

## **VOTING**

Motion by: John Skorupan  
Second by: Jerry Andree

Member	YES	NO	ABSTAIN
John Skorupan	X		
Jerry Andree	X		
Bert Bertoncello	X		
Daniel Santoro	X		
Anthony Bertolino	X		

Motion Carried

### **8. 2023 Initiatives Update**

#### **Existing Projects**

1. Ennis Road Emergency Repair
2. Sun Valley Utilities Upgrade
3. Community Park Streambank Stabilization
4. Fox Run Emergency Repair
5. Chadbourne Culvert Rehabilitation
6. Fox Run Stormwater Improvement
7. Pinehurst Drive Culvert
8. Valerie Drive culvert Rehabilitation
9. Interceptor No. 7 Rehab & Stream work
10. MS4 - Glen Eden Streambank Stabilization

#### **2024 Projects:**

11. Valleybrook Storm Sewer Upgrades

Mike Malak provided an update on each of the Initiatives.

1. Ennis Road Emergency Repair – Emergency repair work completed by Thomas Construction and Public Works.
2. Sun Valley Utilities Upgrade – Construction is complete. Engineering is working on the project closeout paperwork. May have spring restoration to complete.
3. Community Park Streambank Stabilization – Construction is complete. Final DCNR inspection was on August 29, 2023. Fifty percent of this project was funded

by a DCNR grant.

4. Fox Run Emergency Repair – Emergency repair completed by Public Works. There was a discussion about the water flow within the system.
5. Chadbourne Culvert Rehabilitation – Project complete.
6. Fox Run Stormwater Improvements – Construction underway by Thomas Construction.
7. Pinehurst Drive Culvert – Final design underway. General Permit 11 submitted to DEP. Engineering requested Authorization to Bid at the September 7, 2023 Board of Supervisors meeting. Bid will be advertised on October 8, 2023 and October 11, 2023. Bid opening is on October 24, 2023. Anticipated contract award at November 2, 2023 Board of Supervisors meeting. Project required to be under contract by December 31<sup>st</sup> per grant requirements.
8. Valerie Drive Culvert Rehabilitation – Final design completed. Temporary construction easements required for the project currently being pursued. No permits required for project. Project will be advertised for bids when easements are secured. Tim Schutzman is working with the HOA and property owner to reach an agreement.
9. Interceptor No. 7 Rehab & Streamwork – Design complete. Bid documents being prepared. Bid date being scheduled.
10. MS4 – Glen Eden Streambank Stabilization – The bid was awarded to Hunt Valley Environmental LLC. at the September 7, 2023 Board of Supervisors meeting. There was discussion about the MS4 requirements and deadlines.

#### 2024 Projects

11. Valleybrook Storm Sewer Upgrades – Project will consist of upsizing the storm sewer system to allow additional flows to drain through the system. Project located between 113 and 115 Wyndmere Drive and extends to and along Haine School Road. Approximate length of project 500 feet.

#### Reports

9. Review Financial Reports
  1. Financial Statement for year ending 2022
  2. Balance Sheet 2023
  3. Stormwater Collection Report

#### Additional business pertinent to the Authority

10. Update on the West Chester Case

Update on the risk associated with the West Chester case.

There was no update as Solicitor Witheral was not present, however it was shared by Mr.

Andree that Solicitor Witheral has previously indicated there is limited risk as Authorities are permitted to levy stormwater fees.

**Adjournment**

**11. Motion to Adjourn**

The meeting was adjourned at 5:03 p.m.

**VOTING**

Motion by: Bert Bertoncello

Second by: Jerry Andree

Member	YES	NO	ABSTAIN
John Skorupan	X		
Jerry Andree	X		
Bert Bertoncello	X		
Daniel Santoro	X		
Anthony Bertolino	X		

Motion Carried

Respectfully submitted,

Lori Coon, Recording Secretary