



# MINUTES

## General Authority Board of Directors Meeting Minutes

Tuesday, April 9, 2024

**Chairperson:**

John Skorupan, Chairperson

**Members Present:**

Jerry Andree, Vice Chairperson  
Anthony Bertolino, Asst. Secretary/Treasurer  
Bert Bertoncello, Treasurer  
Daniel Santoro, Secretary

**Staff Present:**

Kyle Beidler, Assistant Township Manager, CPO  
Lori Coon, Recording Secretary  
Michael Malak, Director of Engineering  
Tim Schutzman, Waterworks Coordinator  
Mary Soroka, Assistant Township Manager, CFO  
Michael Witherel, Solicitor

**Call to Order**

**1. Pledge of Allegiance**

Chairman Skorupan called the meeting to order at 4:03 pm in Conference Room 2403 in the Cranberry Township Municipal Center, 2525 Rochester Road, Cranberry Township, PA.

Chairman Skorupan led the salute to the flag.

**2. Roll Call**

All Board members were present for this meeting.

**3. Public Comment**

There was no public comment for this meeting.

**4. Reorganization of the Board**

Current Officers:

- a. Chairman - John Skorupan
- b. Vice Chairman - Jerry Andree
- c. Secretary - Dan Santoro
- d. Treasurer - Bettelou Bertoncello
- e. Assistant Secretary/Treasurer - Anthony Bertolino

Motion to appoint the same slate of officers as 2023.

**VOTING**

Motion by: Daniel Santoro

Second by: Jerry Andree

Member	YES	NO	ABSTAIN
John Skorupan	X		
Bert Bertoncello	X		
Jerry Andree	X		
Anthony Bertolino	X		
Daniel Santoro	X		

Motion Carried

**5. Reappointment of General Authority Solicitor**

Motion to reappoint Witherel Kalina Law Group as Solicitor.

**VOTING**

Motion by: Jerry Andree

Second by: Anthony Bertolino

Member	YES	NO	ABSTAIN
John Skorupan	X		
Bert Bertoncello	X		
Jerry Andree	X		
Anthony Bertolino	X		
Daniel Santoro	X		

Motion Carried

**Old Business**

There was no old business for this meeting.

**New Business**

**6. Review of Proposed 2024 Initiatives and Ongoing Stormwater Maintenance Activities**

Kyle Beidler, Assistant Township Manager, explained the projects are categorized into Capital projects or Operation & Maintenance projects.

Mike Malak, Director of Engineering and Tim Schutzman, Waterworks Coordinator explained the projects listed below.

#### **2024 Capital Projects:**

- **Valerie Drive Culvert Rehabilitation** – Mike Malak explained the existing culvert is in the Blueridge development and we are proposing to extend the life of the existing pipe with a lining and eliminate the railroad tie wall with a slope. The project is currently in design and once all the easements are obtained the project will go out to bid.
- **Pinehurst Drive Culvert Rehabilitation** – Mike Malak explained the Pinehurst Drive Culvert is currently in construction. The stream is being realigned approximately 50 feet upstream to elevate the erosion. Shotcrete will be used to replace the gabion baskets.
- **Interceptor 7 Streambank Stabilization** – Mike Malak explained the Interceptor 7 Streambank Stabilization project is halfway through construction. The existing sewer line has been encased in concrete and the streambank is being restored.
- **MS4 Stream Restoration** – Mike Malak explained that Phase 1 of the MS4 Stream Restoration project is under construction which was funded by a grant and Phase 2 will go out to bid at the end of April 2024.

#### **Ongoing Sun Valley Improvements**

- **225 Greenwood Drive Emergency Repairs** – Public Works is currently working on the repair. The bottom of the pipe is completely rotted away.

Bert Bertoncello inquired about the rest of the pipe along Greenwood.

Mr. Malak said the rest of the pipe downstream is new.

- **Sun Valley Phase 2 Construction** – Mike Malak explained the pipes on LaPorte were CATV inspected, and we are awaiting results to plan the scope of work.

#### **2024 Design & Planning:**

- **Wyndmere Drive Storm Sewer Upgrades** - Tim Schutzman explained the storm pipe is undersized causing flooding in the roadway.
- **Hope Road Drainage Improvements** – Tim Schutzman explained there is run off from the hillside causing potholes. The storm sewer upgrades are needed prior to road repairs.

Jerry Andree inquired if there has been an attempt to obtain more Right of Ways.

Dan Santoro explained the Right of Ways will be addressed in the future.

- **Wayne Drive Storm Sewer Improvements** – Tim Schutzman explained there is ponding on the roadway because the existing storm sewer pipe needs to be upsized and the discharge needs to be aligned with the stream.
- **Pinebrook Drive Culvert Repair** – Tim Schutzman explained the pipe is starting to enclose on itself. The plan is to replace the end of the pipe, slip line the existing pipe and add rip rap to the outlet end of the existing HDPE pipe.

#### **Completed Operation & Maintenance Projects:**

- 7/1/2023 - **Canterbury Emergency Pipe Cleanout** - Contracted State Pipe for emergency jetting of pipe blockage.
- 8/1/2023 - **Old Ehrman Road French Drain Installation** -400' of french drain installation behind the western curb to prevent roadway flooding and icing.
- 8/1/2023 - **Mars Road French Drain Installation** - Pavement patch base repairs and french drain installation – entire roadway.
- 10/1/2023 - **North Boundary Road Emergency Cleanout** - Contracted State Pipe to

clean out pipe under North Boundary Road for connection of storm for the new apartments being built.

- 10/1/2023 - **Graham School Road Pipe Crossing** - 15" pipe crossing and 500' of French Drain on fist curve on Unionville side of Graham School to prevent roadway flooding and icing.
- 10/1/2023 - **Old Freedom Road Repairs and French Drain Installation** -Pavement patch base repairs and french drain installation.
- 10/1/2023 - **Fox Run Bridge Stream Clean Out** - Repair and Resetting of Fox Run Pedestrian Bridge and supports and stream clean out due to safety.
- 12/2/2023 - **Greenwood & Skyview Drive Slip Line Pipe** - CATV Inspections performed.
- 3/24/2024 - **Sun Valley Storm Inspections** - Insight Pipe installed a Slip Lining Metal Storm Sewer at 701 Skyview Drive. Greenwood Drive's condition is too poor for slip lining and the pipe will need to be replaced.
- 3/24/2024 - **Clearbrook Ct Street & Drainage Improvements** - Connection of residential sump pumps to stormwater system, new storm sewer, inlets, drains and paving repair.
- Sept/Oct 2023 - **Rolling Road Base Repairs & French Drain Installation** - Pavement patch base repairs and French drain installation.

#### **2024 Scheduled Operation Projects:**

- **225 Greenwood Drive** – Anticipated started date of April 2024 - Replacement of storm sewer in private easement due to pipe failure.
- **2024 Paving Program Inlet Repairs** – Anticipated start date of May 2024 - Repair of catch basins prior to 2024 Paving Program.
- **Corinn Petty Restoration** – Anticipated start date of May 2024 - Stormwater repairs on Gaylor Drive and Petty Property per Engineering Design.
- **Interceptor 7/ Robinhood Drive Stream Restoration** – Anticipated start date of June 2024 - Streambank stabilization project to be completed in house due to bid results.

#### **Payment of Invoices**

##### **7. Expenditure Reimbursement Request**

Motion to approve the reimbursement to the Township for expenditures from August 1, 2023 through to March 31, 2024.

Mary Soroka, Assistant Township Manager, CFO, presented the Expenditure Reimbursement Request.

Bert Bertoncello inquired about the credit of \$71,372.37.

Ms. Soroka explained the credit was for grant reimbursements.

#### **VOTING**

Motion by: Jerry Andree

Second by: John Skorupan

Member	YES	NO	ABSTAIN
John Skorupan	X		
Bert Bertoncello	X		
Jerry Andree	X		
Anthony Bertolino	X		
Daniel Santoro	X		

Motion Carried

### **Reports**

#### **8. a      Review Financial Reports**

##### **1. 2023 & 2024 Financial Reports**

Motion to authorize a total of 1.9 million dollars in capital expenditures to complete Phase 2 of the Glen Eden Watershed Project.

Kyle Beidler explained the Glen Eden Watershed project Phase 1 had been awarded grant funding.

Dan Santoro explained when Phase 2 was budgeted we were hopeful in obtaining grant funding, but no grants were awarded. Therefore, we will need authorization to expend a total of 1.9 million in capital funds to complete the project.

Jerry Andree inquired about the projected available funding for emergencies once Phase 2 is complete.

Mary Soroka informed the Board that there will be a reserve of approximately 2.5 million dollars available after completion of the project.

### **VOTING**

Motion by: John Skorupan

Second by: Bert Bertoncello

Member	YES	NO	ABSTAIN
John Skorupan	X		
Bert Bertoncello	X		
Jerry Andree	X		
Anthony Bertolino	X		
Daniel Santoro	X		

Motion Carried

#### **8. b      2. Stormwater Delinquent Report**

Jerry Andree inquired about the total amount of delinquent accounts.

Dan Santoro explained the total delinquency amount is approximately \$10,000.

### **Approval of Minutes**

#### **9.      Meeting Minutes**

Motion to approve the minutes from the October 10, 2023 meeting.

### **VOTING**

Motion by: Daniel Santoro  
Second by: Jerry Andree

Member	YES	NO	ABSTAIN
John Skorupan	X		
Bert Bertoncello	X		
Jerry Andree	X		
Anthony Bertolino	X		
Daniel Santoro	X		

Motion Carried

**Additional business pertinent to the Authority**

Dan Santoro suggested conducting quarterly meetings. The Board agreed.  
The next meeting is scheduled for July 30, 2024 at 4:00 pm.

**Adjournment**

**10. Motion to Adjourn**

**VOTING**

Motion by: John Skorupan  
Second by: Daniel Santoro

Member	YES	NO	ABSTAIN
John Skorupan	X		
Bert Bertoncello	X		
Jerry Andree	X		
Anthony Bertolino	X		
Daniel Santoro	X		

Motion Carried

Respectfully submitted,

Lori Coon,  
Recording Secretary