



# MINUTES

## General Authority

### Board of Directors Meeting

### Minutes

### Tuesday, July 30, 2024

**Chairperson:**

John Skorupan, Chairperson

**Members Present:**

Anthony Bertolino, Asst. Sec./Treas.  
Bert Bertoncello, Treasurer  
Daniel Santoro, Secretary.

**Staff Present:**

Kyle Beidler  
Lori Coon  
Ryan Eggleston  
Michael Malak  
Tim Schutzman  
Mary Soroka  
Michael Witherel

**Call to Order**

**1. Pledge of Allegiance**

Chairman Skorupan called the meeting to order at 4:00 pm in Conference Room 2403 in the Cranberry Township Municipal Center, 2525 Rochester Road, Cranberry Township, PA.

Chairman Skorupan led the salute to the flag.

**2. Roll Call**

The quorum consisted of the following: Chairman Skorupan, Mr. Bertolino, Ms. Bertoncello, Mr. Santoro.

### **3. Public Comment**

There was no public comment for this meeting.

### **Old Business**

There was no old business for this meeting.

### **New Business**

#### **4. Stormwater Maintenance & Capital Activity Review**

Review the Stormwater Maintenance & Capital Activity

Mike Malak provided an overview of the following projects:

#### **2024 Capital Projects:**

**Valerie Drive Culvert Rehabilitation** – Mike Malak explained the project required redesign due to property owner being unwilling to provide an easement. The project is 95% ready to be bid.

**Pinehurst Drive Culvert Rehabilitation** – Mike Malak explained the Pinehurst Drive Culvert is currently in construction and is partially supported with a MIP grant. The stream is being realigned approximately 50 feet upstream to elevate the erosion. Shotcrete will be used to replace the gabion baskets.

**Interceptor 7 Streambank Stabilization** – Mike Malak explained the Interceptor 7 Streambank Stabilization project is halfway through construction. The existing sewer line has been encased in concrete and the streambank is being restored. The remaining work will be completed by the Public Works crew.

Dan Santoro explained the sewer part of the project will be paid for from the Sewer fund.

**MS4 Stream Restoration Phase 2** – Mike Malak explained that Phase 2 of the MS4 Stream Restoration project has been awarded for construction. The goal is to be completed in November 2024.

#### **Ongoing Sun Valley Improvements**

**225 Greenwood Drive Emergency Repairs** – Public Works will complete as an operations project. Residents raved about the professionalism of the Public Works crew.

**Sun Valley CATV Inspection** – Mike Malak explained the pipes were CATV inspected, and we are awaiting results to plan the scope of work.

**Sun Valley Design & Engineering** – Mike Malak explained we anticipate the RFP to be issued soon.

**Sun Valley Phase 3 Construction** – Mike Malak explained the construction costs will be included in the 2025 Capital Improvement cycle.

Dan Santoro explained the costs for Phase 3 will be paid by the Water fund moving forward.

## **2024 Design & Planning:**

**Hope Road Drainage Improvements** – Tim Schutzman explained this project will have a comprehensive design including drainage, road widening, and sidewalks. Phase 1 of this project will be from Franklin Road to Woodlawn Drive.

**Pinebrook Drive Culvert Repair** – Tim Schutzman explained staff is working with the consultant on design and engineering services. There is also a possibility of slip lining for this project.

**Wyndmere Drive Storm Sewer Upgrade Project** - Tim Schutzman explained staff is working with a consultant on design and engineering services to upsize the existing drainage system.

**Wayne Drive Storm Sewer Upgrade Project** – Tim Schutzman explained staff is working with a consultant on design and engineering services to upsize the existing drainage system.

**Northfield Road Storm Sewer Upgrade Project** - Tim Schutzman explained staff is working with a consultant on design and engineering services to upsize the existing drainage system.

## **2024 Operation & Maintenance Projects:**

**Clearbrook Court Improvements** – Connection of residential sump pumps to stormwater system, new storm sewer, inlets, drains and paving repair.

**2024 Paving Program Inlet Repairs** – Repair of catch basins prior to 2024 Paving Program.

**225 Greenwood Drive** – Replacement of 250' of 24" storm sewer in private easement due to pipe failure.

**105 Wayne Drive** – Inspection of Storm Sewer for Engineering Department.

**St. Leonard's Lane Pipe Replacement** – Replacement of failed pipe and trench restoration.

**Commonwealth Drive Pipe Inspection** – Inspection of six (6) culverts on Commonwealth Drive. Two (2) pipes failing and four (4) pipes in poor condition.

**Corinn Petty Restoration** – Completed Stormwater repairs on Gaylor Drive and Petty Property.

**1547 Garvin Road Inlet Repair** – Completed repair of failed inlet by Public Works crew.

**Dutilh Road Pipe Inspection** – Completed inspection of storm sewer prior to Public Works repairing.

**Robinhood Drive** – Streambank stabilization project to be completed in August 2024.

**Commonwealth Drive Slip Lining** – Currently in the process of lining two (2) of the failing pipes on Commonwealth Drive.

## **Payment of Invoices**

### **5. Expenditure Reimbursement Request**

Motion to approve the reimbursement to the Township for expenditures from April 1, 2024 through June 30, 2024.

Mary Soroka provided an overview of the expenses for April 2024 – June 2024.

### **VOTING**

Motion by: John Skorupan

Second by: Anthony Bertolino

Member	YES	NO	ABSTAIN
John Skorupan	X		
Bert Bertoncello	X		
Anthony Bertolino	X		
Daniel Santoro	X		

Motion Carried

### **Reports**

#### **6. Review Financial Reports**

Mary Soroka provided the following reports for the Board's review:

2023 Audit

2024 Budget to Actuals Report as of June 30, 2024

Uncollected Stormwater Fees balance

Dan Santoro noted the revenue in the Budget to Actuals report is missing one (1) month of activity.

### **Approval of Minutes**

#### **7. Meeting Minutes - April 9, 2024**

Motion to approve the April 9, 2024 meeting minutes.

### **VOTING**

Motion by: Daniel Santoro

Second by: Bert Bertoncello

Member	YES	NO	ABSTAIN
John Skorupan	X		
Bert Bertoncello	X		
Anthony Bertolino	X		
Daniel Santoro	X		

Motion Carried

### **Additional business pertinent to the Authority**

Chairman Skorupan commented on the tremendous amount of money that has been saved by having Public Works complete many of the projects.

### **Adjournment**

8. **Motion to Adjourn**

**VOTING**

Motion by: John Skorupan  
Second by: Bert Bertoncello

Member	YES	NO	ABSTAIN
John Skorupan	X		
Bert Bertoncello	X		
Anthony Bertolino	X		
Daniel Santoro	X		

Motion Carried

Respectfully submitted,

Lori Coon,  
Recording Secretary