



MINUTES

General Authority

Board of Directors Meeting

Tuesday, January 21, 2025

Chairperson:

John Skorupan, Chairperson

Members Present:

Jerry Andree, Vice-Chairperson
Anthony Bertolino, Asst. Sec./Treas.
Bert Bertoncello, Treasurer
Daniel Santoro, Secretary

Staff Present:

Kyle Beidler
Lori Coon
Ryan Eggleston
Jason Jovenall
Michael Malak
Tim Schutzman
Mary Soroka

Call to Order

1. Pledge of Allegiance

Chairman Skorupan called the meeting to order at 4:00 pm in Conference Room 2403 in the Cranberry Township Municipal Center, 2525 Rochester Road, Cranberry Township, PA and led the salute to the flag.

2. Roll Call

All Board members were present for this meeting.

3. Public Comment

There was no public comment for this meeting.

4. Reorganization of the Board

2024 Officers:

- a. Chairman - John Skorupan
- b. Vice Chairman - Jerry Andree
- c. Secretary - Dan Santoro
- d. Treasurer - Bettelou Bertoncello
- e. Assistant Secretary/Treasurer - Anthony Bertolino

Motion to appoint the same slate of officers as 2024.

VOTING

Motion by: Daniel Santoro

Second by: Bert Bertoncello

Member	YES	NO	ABSTAIN
John Skorupan	X		
Bert Bertoncello	X		
Jerry Andree	X		
Anthony Bertolino	X		
Daniel Santoro	X		

Motion Carried

5. Reappointment of General Authority Solicitor

Motion to reappoint Witherel Kalina Law Group as Solicitor.

VOTING

Motion by: Bert Bertoncello

Second by: Anthony Bertolino

Member	YES	NO	ABSTAIN
John Skorupan	X		
Bert Bertoncello	X		
Jerry Andree	X		
Anthony Bertolino	X		
Daniel Santoro	X		

Motion Carried

Old Business

There was no old business for this meeting.

New Business

6. Stormwater Maintenance & Capital Activity Review

Kyle Beidler, Mike Malak, and Tim Schutzman provided a status update for the following projects:

2024 Capital Projects in Construction

Valerie Drive Culvert Rehabilitation -The Board and staff discussed the Valerie Drive Culvert

Rehabilitation project's status. This project is currently on hold due to the inability to reach a mutual agreement with the property owner. This culvert is approximately forty (40) years old, and the HOA had made repairs to the west side in the past.

Mr. Malak informed the Board that the following 2024 Capital Projects have been completed:

Pinehurst Drive Culvert Rehabilitation
MS4 Stream Restoration Phase 1
Fox Run Conveyance Improvements
Interceptor #7 Streambank Stabilization

Mr. Malak explained the MS4 Stream Restoration Phase 2 is 90% complete.

Design Projects to be Implemented in 2025

Mr. Malak informed the Board that the following design projects will be implemented in 2025:

Pinebrook Drive Culvert Repair – The design is 85% complete, we anticipate the authorization to bid in first quarter of 2025, and staff has obtained commitment from the developer to pave the roadway.

Wyndmere Drive Storm Sewer Upgrade – The design is 85% complete, and the residents are receptive to the upgrade and staff is working through the residents' concerns.

Wayne Drive Storm Sewer Upgrade - Addressing the flooding issues by getting the water into the system.

Northfield Road Storm Sewer Upgrade - The design is 85% - 90% complete.

2025 Preliminary Operations Projects

Mr. Malak updated the Board on the following 2025 Preliminary Operation Projects:

Commonwealth Drive 2025 Slip Lining – The work will be completed by the Public Works Department.

Katherine Drive Replacement – The work will be completed by the Public Works Department.

2025 Paving Program – The goal is to stay ahead of the paving schedule with inlet and conveyance repairs with a concentration on the eastern side of the Township.

Hope Road Preliminary Alignment Maintenance Repair Project

The Board and staff discussed the timeline, cost, and schedule of the Hope Road project. The project is currently in the design phase. The preliminary drawings provide for the widening of the roadway. The preliminary cost of the project is approximately \$1.2 million. The Township is awaiting the anticipated MS4 requirement changes for this project.

Payment of Invoices

7. Expenditure Reimbursement Request

Motion to approve reimbursement to the Township for expenditures from October 1, 2024 through December 31, 2024.

Mary Soroka reviewed the expenditure reimbursement request to the Board. Ms. Soroka explained that the fund balance was not used in 2024, but it will be used in 2025 to cover

upcoming projects.

VOTING

Motion by: Anthony Bertolino
Second by: Jerry Andree

Member	YES	NO	ABSTAIN
John Skorupan	X		
Bert Bertoncello	X		
Jerry Andree	X		
Anthony Bertolino	X		
Daniel Santoro	X		

Motion Carried

Reports

8. Review Financial Reports

1. 2024 Financial Reports
2. Stormwater Delinquent Report

Mary Soroka provided an overview of the financial reports.

Jerry Andree inquired about the fund balance.

Ms. Soroka informed the Board that the fund balance is \$2.5 million.

Approval of Minutes

9. Meeting Minutes - October 8, 2024

Motion to approve the meeting minutes from the October 8, 2024 meeting.

VOTING

Motion by: Daniel Santoro
Second by: Bert Bertoncello

Member	YES	NO	ABSTAIN
John Skorupan	X		
Bert Bertoncello	X		
Jerry Andree	X		
Anthony Bertolino	X		
Daniel Santoro	X		

Motion Carried

Additional business pertinent to the Authority

There was no additional business for this meeting.

Adjournment

10. Motion to Adjourn

The meeting was adjourned at 4:34 p.m.

VOTING

Motion by: John Skorupan
Second by: Daniel Santoro

Member	YES	NO	ABSTAIN
John Skorupan	X		
Bert Bertoncello	X		
Jerry Andree	X		
Anthony Bertolino	X		
Daniel Santoro	X		

Motion Carried

Respectfully submitted,


Lori Coon
Recording Secretary